

	<b>Inquiry of supplier evaluation</b> ((goods and services))	Edit: Date; SKS-f3100008/00
---	---	-----------------------------------

In the Name of God

In order to perform qualitative appraisals and determine qualifications, South Kaveh Steel Company intends to identify, rank, and grade all the qualified companies that possess valid qualification certificates, and the necessary knowledge, experience, management capability, and financial ability.

Therefore, all the qualified companies are invited to perform the following steps to express their readiness and awareness of all the evaluation and appraisal criteria and methods:

Completing the evaluation questionnaire, and submitting it along with all the evaluation documents to the following address:


The Suppliers Evaluation Unit, Purchasing Unit Management, Deputy of Purchasing, South Kaveh Steel Company, Persian Gulf Special Economic Zone, the 13th km of Shahid Rajaei Highway, Bandarabas , Hormozgan Province, Iran.

[WWW.SKSCO.IR](http://WWW.SKSCO.IR)

Of course, expressing readiness only triggers the qualitative evaluation of the applicants, and it will not create any special rights for these applicants.

Thank you

Purchasing Unit Management

	<b>Inquiry of supplier evaluation</b> ((goods and services))	Edit: Date; SKS-f3100008/00
---	---	-----------------------------------


## Evaluation Questionnaire

The main goal of this questionnaire is to determine the qualifications of and perform a qualitative evaluation for the suppliers of South Kaveh Steel Company. This is a general questionnaire, and it is possible that the applicants be asked for more information with regard to any of the items in this questionnaire.

All the documents submitted by the companies will remain confidential and stored in South Kaveh Steel Company.

## Guide for Completing the Questionnaire

- The applicants must complete all the required information in the questionnaire. They must also attach all the documents confirming such information. Questionnaires submitted without valid documents will be discarded.
- The responsibility for the full accuracy of the documents submitted to South Kaveh Steel Company will be with the supplier, and the violators will be legally prosecuted based on the applicable rules and regulations.
- Of course, expressing readiness only triggers the qualitative evaluation of the applicants, and it will not create any special rights for these applicants.
- Please complete the questionnaire provided on the Website of South Kaveh Steel Company. Once the questionnaire is signed by a committing signer, please send it along with all the required documents, signed with the seal of your company, to the address of South Kaveh Steel Company.

	<b>Inquiry of supplier evaluation</b> ((goods and services))	Edit: Date; SKS-f3100008/00
---	---	-----------------------------------

## 1. General Information of the Suppliers

1-1 Name of the Supplier

1-2 Trademark/brand

1-3 Legal Status:

Public Joint Stock      Private Joint Stock      Limited Liability

Other (please specify):

1-4 Nationality:      Economic Code:

1-5 Registration Number:      Place of Registration:

Date of Registration:      Previous Name:


1-6 Type of Ownership:      Public      Private      Affiliate      Foreign

1-7 Supply Method:      Main Company      Representative      Main Company and  
Representative

1-8 Address of Suppliers/ Manufacturers:

Subject	Headquarters	Plant/Workshop
Phone (with pre-code)		
Fax:		
Cellphone:		
Zip code:		
Email:		
Website		
Address:		

(Required Documents: first page of the company's statute, official company/corporate advertisement, Acknowledgement of Title, announcement in the Trade Registry Journal, the last minutes of the assembly along with the relevant announcement)

	<h2 style="margin: 0;">Inquiry of supplier evaluation</h2> <p style="margin: 0;">((goods and services))</p>	Edit: Date; SKS-f3100008/00
---	---	-----------------------------------

1-9 Information of the members of the board of directions/ shareholders, and sales management (along with copies of identification cards, educational degrees, work experience, and so on)

Full name	Position	Share Percentage	Date of Membership	Educational Degree	Educational Field	National Identification Code

## 2. Products/services provided

A list of all the activities which can be provided by your company


Field of activity	The number of allowable activities and the Rial volume of the contracts	Qualifications certificate

## 3. Work Experience

Please provide a list of your contracts in your field of activity during the last five years along with the required documents.

Contract Content	Employer	Value of the contract in Rials	Start Date	End Date



	<b>Inquiry of supplier evaluation</b> ((goods and services))	Edit: Date; SKS-f3100008/00
---	---	-----------------------------------

## 5. Financial Capability

please select one of the following financial indicators for the last three years (in rials, along with tax returns statement and the necessary documents)

Financial year	Gross annual revenue	Fixed assets	The value of the confirmed bank credit

## 6. Management Systems

Certificates of appreciation/ obtained or implemented national and international certificates and systems (along with the necessary documents)


The content of the certificate/system	Name of the certifying body	Type of the certificate (national/ international)	Date of receiving the certificate	Expiration date
ISO 9001 Quality Management System				
ISO 14001 Environmental Management System				
OHSAS 18000 HSE System				
Other systems				

## 7. Activity license/ certificate of competency

Activity license/ license for operation, and other competency certificates obtained from known organizations (along with the necessary documents)

Base	Professional field	Number of jobs/ capacity	Maximum monetary value of the activity	The expiration date for the license/ certificate	The certifying organization



	<b>Inquiry of supplier evaluation</b> ((goods and services))	Edit: Date; SKS-f3100008/00
---	---	-----------------------------------

### 10. Distance

Distance to the company

The distance between the manufacturing workshop and the company	The distance between the manufacturing workshop and the company	The distance between the manufacturing workshop and the company
Up to 50 km	between 50 and 300 km	more than 300 km

### 11. Equipment Capabilities

Name of the equipment	Production year	Number	Type of ownership (complete ownership/ renting)	Country of Origin

**Signature and Seal of the Supplier**